

# HARDWARE SALES INC.

2034 JAMES STREET, BELLINGHAM, WA 98225

Phone: 360-734-6140 Fax: 360-734-0069

www.hardware-sales.net

Date: \_\_\_\_\_

Position Desired: \_\_\_\_\_

Type of Employment Desired:  Full-time  Part-time  Long-term

## EMPLOYMENT APPLICATION

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Present Address: \_\_\_\_\_  
Street City, State, Zip

Permanent Address: \_\_\_\_\_  
Street City, State, Zip

Telephone Number: (\_\_\_\_) \_\_\_\_\_ Years at this address: \_\_\_\_\_

Prior Address: \_\_\_\_\_

Are you lawfully prevented from becoming employed in the United States? \_\_\_ Yes \_\_\_ No

Have you ever been convicted of a misdemeanor or felony? \_\_\_ Yes \_\_\_ No

If yes, please explain: \_\_\_\_\_  
(This information may not prevent you from being hired.)

Have you ever applied to this company before? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Are you currently employed? \_\_\_\_\_ If yes, may we contact your employer? \_\_\_\_\_

Date you can start: \_\_\_\_\_ Salary desired: \_\_\_\_\_

EDUCATION	Name/Location of School	Subjects Studied	Did you graduate?
High School	_____	_____	_____
College	_____	_____	_____

SPECIAL SKILLS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I WOULD LIKE TO WORK AT HARDWARE SALES BECAUSE \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REFERENCES (List below the names of three people not related to you whom you have known at least one year.)

Name	Address	Phone	Years Acquainted
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**EMPLOYMENT HISTORY** (*List your last three employers, starting with the most recent.*)

<b>Employment Dates (Mo/Yr to Mo/Yr)</b> _____ to _____	<b>Job Title</b> _____	<b>Employer Name</b> _____
Supervisor: _____	Last Salary: _____	Address: _____
Duties: _____	Telephone: (____) _____	City, State: _____
Reason for Leaving: _____		

<b>Employment Dates (Mo/Yr to Mo/Yr)</b> _____ to _____	<b>Job Title</b> _____	<b>Employer Name</b> _____
Supervisor: _____	Last Salary: _____	Address: _____
Duties: _____	Telephone: (____) _____	City, State: _____
Reason for Leaving: _____		

<b>Employment Dates (Mo/Yr to Mo/Yr)</b> _____ to _____	<b>Job Title</b> _____	<b>Employer Name</b> _____
Supervisor: _____	Last Salary: _____	Address: _____
Duties: _____	Telephone: (____) _____	City, State: _____
Reason for Leaving: _____		

**IN CASE OF EMERGENCY, PLEASE NOTIFY:**

<b>Name</b>	<b>Address</b>	<b>Phone</b>	<b>Relationship</b>
_____	_____	_____	_____

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing this information. I further understand that Hardware Sales is a hire and fire at will organization."

_____	_____
<b>Applicant Signature</b>	<b>Date</b>

**\*\*\* PLEASE DO NOT WRITE BELOW THIS LINE\*\*\***

Interviewed by: _____	Date: _____
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